

# COUNCILLORS' INFORMATION BULLETIN

Tuesday, 16 October 2018

**Bulletin No: IB/946**

INFORMATION ITEM	Pages
<p>1 <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 8 October 2018 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on 01293 438577.</p>	3 - 4
<p>2 <b>LEAP (Local Energy Advice Partnership)</b></p> <p>With winter on its way, almost 3,000 Crawley households will struggle to afford to keep warm at home, endangering the health of the young and old.</p> <p>To help those affected by fuel poverty, the council is pleased to introduce LEAP (Local Energy Advice Partnership) which offers a free of charge package of help for eligible households including a free home energy visit and energy saving measures.</p> <p><b>You can help by encouraging residents to call <a href="#">LEAP</a>, especially those who:</b></p> <ul style="list-style-type: none"> <li>• are on a low income/in debt</li> <li>• have high energy bills</li> <li>• have ongoing health conditions</li> <li>• live in a draughty, damp, mouldy home</li> <li>• have no/an inadequate heating system</li> </ul> <p>A poster promoting LEAP is attached. <b>Learn more at our launch event:</b></p> <p><b>The Studio, Horsham: Friday 2nd November 9.45am-12.30pm</b> The Capitol, North Street, Horsham, RH12 1RG</p> <p><b><a href="#">REGISTER TO ATTEND</a></b></p> <p>Find out more, contact <a href="#">Claire Stark</a> in the Sustainability team ext 8444</p>	5 - 6



Switchboard: 01293 438000  
Main fax: 01293 511803  
Minicom: 01293 405202 DX:  
57139 Crawley 1  
[www.crawley.gov.uk](http://www.crawley.gov.uk)

Town Hall  
The Boulevard  
Crawley  
West Sussex  
RH10 1UZ

3      **Increasing space at Manor Green Primary: Consultation Document**      7 - 8

West Sussex County Council would like to hear your views on increasing the space at Manor Green Primary. Further information is attached.

4      **Post Office**      9 - 10

Information is attached for Councillors only.

5      **Press Releases**

Press releases are available at [www.crawley.gov.uk/news](http://www.crawley.gov.uk/news)

# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 08/10/2018 and 12/10/2018

Application Number	Location	Proposal	Date of Decision	Decision
CR/2018/0425/FUL	80 GALES DRIVE, THREE BRIDGES, CRAWLEY	Part retrospective application for a single storey rear conservatory	9 October 2018	PERMIT
CR/2018/0540/TPO	161C WOODFIELD ROAD, NORTHGATE, CRAWLEY	Oak - reduce height by 2 metres and lateral spreads by 1.5 metres and remove dead wood (amended description)	9 October 2018	CONSENT
CR/2018/0573/FUL	24 BLACKWATER LANE, POUND HILL, CRAWLEY,	Erection of a two storey side extension following demolition of garage and erection of a single storey rear extension	8 October 2018	REFUSE
CR/2018/0625/192	KIRKCALDY COTTAGE, CHURCH ROAD, POUND HILL, CRAWLEY	Certificate of lawfulness for a loft conversion incorporating a side dormer and 5no. rooflights, and a replacement flue on the northern side roof slope (amended description)	10 October 2018	PERMIT
CR/2018/0627/FUL	36 SWIFT LANE, LANGLEY GREEN, CRAWLEY	Retrospective planning application for the retention and modification of the existing porch	9 October 2018	REFUSE
CR/2018/0649/ADV	UNIT 3, LAND AT FARADAY ROAD, NORTHGATE, CRAWLEY	Advertisement consent for the installation of two non-illuminated fascia signs	10 October 2018	CONSENT
CR/2018/0669/HPA	55 WOODWARDS, BROADFIELD, CRAWLEY	Prior notification for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, and have a maximum height of 3.8m and an eaves height of 2.25m	11 October 2018	PRIOR APPROVAL NOT REQUIRED

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# LEAP - The Energy and Money Saving Service

**FREE**  
FOR LOCAL  
RESIDENTS

We are offering local residents a completely **FREE OF CHARGE** service called **LEAP** (Local Energy Advice Partnership). **LEAP** can help you to save money and keep your home warm and cosy.

## ARE YOU ELIGIBLE?

**You may be eligible for the LEAP service if you:**

- have a low income
- receive tax credits
- receive Housing Benefit
- receive an income or disability related benefit
- have a long term illness or disability

**Call us now on 0800 060 7567\***

(Freephone) to book your free home visit, or apply online:

**[www.applyforleap.org.uk](http://www.applyforleap.org.uk)**

\* (from 8:45am – 7:00pm Monday to Friday, and 9am-12pm on Saturdays)

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## **Consultation Document Increasing space at Manor Green Primary**

**Response deadline: 13<sup>th</sup> November 2018**

West Sussex County Council would like to hear your views on increasing the space at Manor Green Primary, Lady Margaret Road, Crawley RH11 0DU.

### *Background*

Manor Green Primary is a mixed community special school located in the Ifield neighbourhood of Crawley. The school provides education for vulnerable pre-school and primary aged children ranging in age from two to eleven years old. The school caters for a wide range of special educational needs (SEN) particularly for children with moderate and severe learning difficulties, complex social and communication difficulties, or identified as having an autistic spectrum condition. All children have an Education, Health and Care Plan (EHCP). The school opened in 2004 and is rated by Ofsted as outstanding. The school currently caters for a higher than average number of children eligible for pupil premium (who are either entitled to free school meals or are Looked After Children in Local Authority Care).

### *Pupil population and the need for more places*

West Sussex County Council has been closely monitoring the number of pupils across the County and this number has been rising for the last five years including the number of children with SEN. Manor Green Primary has accommodated increasing numbers of pupils over recent years and this proposal seeks to improve the schools buildings to enable them to continue to accommodate a greater number of pupils than their PAN originally set out.

### *School Buildings and Capacity*

As a generic special school, providing for a broad range of needs, there is no proposal to alter designation or the type of SEN provided for. Manor Green Primary has a current number on roll (NOR) of 198 but a physical capacity of 164 places. The school is therefore short of building capacity and keen to have this addressed to cater for the additional pupils coming through.

Feasibility work has been undertaken to consider how to provide additional teaching spaces (two classrooms and hygiene space) to extend facilities. It is likely that this would be of a modular construction and sited adjacent to the current school buildings. Work on exact location is still ongoing and will be subject to a full planning application submission. The expansion of a special school by 10% or more requires a statutory public consultation. The Headteachers and Governors support the proposal welcoming enhanced facilities that will benefit the children in their care. The proposals also comply with the SEN Improvement Test by improving the standard and quality of educational provision for children with SEN.

# Agenda Item 3

## *Who is being consulted?*

A statutory notice is being placed in the local newspaper The Crawley Observer and copies of this document have been sent to all parents, students, staff and governors of the two schools, the Unions and Staff Associations, neighbouring schools, the West Sussex Parent Carer Forum, the Sussex Autistic Society, Crawley Borough Council, the Ward Councillor, the Primary Care Trust, the local MP and the Dioceses of Chichester and Arundel and Brighton. Additional copies will be available from the receptions of both schools. A copy of this document may be downloaded from West Sussex County Council website at [www.westsussex.gov.uk/ManorGreen](http://www.westsussex.gov.uk/ManorGreen).

*To ensure your views are known?*

**Complete the online survey at [www.westsussex.gov.uk/ManorGreen](http://www.westsussex.gov.uk/ManorGreen)**

The deadline for receiving your views online is 13 November 2018. Alternatively you can pass your comments to either of the schools offices and they will send them to the School Organisation and Development Team in Chichester:-

School Organisation and Development Team  
2<sup>nd</sup> Floor Northleigh  
County Hall Campus  
Chichester  
West Sussex PO19 0RE

If you have any concerns or queries or wish to discuss the proposals further you can contact [school.consultations@westsussex.gov.uk](mailto:school.consultations@westsussex.gov.uk) or telephone 0330 222 3046. People who are deaf can contact us using NGT Text Relay 18001 01243 777100 (available on computers, tablets and smart phones through a free downloadable app).

Also if you wish to receive a copy in an alternative format such as large print or in another language please also contact the number above or speak to a member of staff in either of the school offices.

# Agenda Item 4

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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